



Children's Librarian Position Available

The Bremen Public Library, located in Bremen, IN, and serving greater German Township (pop. 8,500), is looking for a creative, tech-savvy, energetic Children's Librarian with proven leadership skills and a passion for juvenile literacy. The Children's Librarian is primarily responsible for giving direct, personal aide to children in their search for information, selecting suitable juvenile materials for the collection, maintaining the collection, training and supervising library staff, directing juvenile programming (including weekly story times, special events and our annual Summer reading program), and maintaining the appearance of the Children's Department. The Children's Librarian reports directly to the library director and is expected to project a positive attitude about the library and maintain a good working relationship with local schools and philanthropic organizations. Other job duties may include serving on library committees, attending professional workshops and conferences, and researching and applying for grants.

Located roughly 20 miles South of South Bend, IN, and 15 miles Northwest of Plymouth, IN—the Marshall County seat—Bremen offers a small town environment, highly rated public schools, and is only a short drive away from the University of Notre Dame.

The Children's Librarian position is a full-time position and offers a compelling benefits package. Salary shall be commensurate with experience.

Qualifications:

- A Master's in Library Science (MLS) from an ALA-accredited institution preferred; Librarian Certificate Level 5 (or ability and agreement to obtain) required
- 3-5 years of supervisory experience
- 3-5 years of experience working with children
- Knowledge of Microsoft Office
- Good written and oral communication skills
- Knowledge of age-appropriate books and materials for juvenile collection acquisition
- Knowledge of conventional weeding and collection management procedures
- Ability to organize and implement inspiring library programs and displays
- Ability to work 35 hours a week, including 2 Saturdays a month
- Ability to lift 25 lbs.

To apply, please submit (1) a cover letter, (2) resume or curriculum vitae, and (3) contact information for 3 references (to be contacted only after the applicant has been informed that s/he is a finalist) as a single Word document or PDF to kburkett@bremen.lib.in.us.